

In the realm of Toastmasters, leadership and mentorship play pivotal roles in fostering personal growth and community development. The following highlights my contributions and leadership experiences within Toastmasters, showcasing a journey marked by mentorship, education, and organisational excellence.

### **Leadership and Team Management:**

Throughout my time in Toastmasters, I have demonstrated strong leadership capabilities by leading teams both in my professional career and within the Toastmasters community. In various capacities, I have effectively managed teams to achieve shared objectives, fostered collaboration, and ensured the successful execution of projects. This can be evidenced through the ongoing commitment to serving in all clubs that I am member of in various capacities and in the District:

#### *District 70:*

- Area Director (Governor 2014 - 2015)
- Phillip Division Director (2023 - current)
- Co-lead District Trainer (2020 - 2021)
- Sunday Seminar Officer (2019 - 2020)
- Lead Trainer (2018 - 2019, 2017 - 2018)

### **Mentoring and Coaching:**

Mentorship and coaching are integral components of my involvement in Toastmasters. I have dedicated time and effort to mentor clubs, providing guidance and support to members on their journey of personal and professional development. Fairfield City Council (which is now disbanded) Rhodes Toastmasters (which is going strong and I am still a member of) Additionally, I have coached speakers, helping them refine their communication and leadership skills and empowering them to reach their full potential.

### **Service as Area Director and Division Director:**

My commitment to service and leadership is exemplified by my roles as Area Director and currently as Phillip Division Director within Toastmasters. In these positions, I have been entrusted with the responsibility of overseeing club operations, facilitating growth, and promoting leadership development at both local and divisional levels. Phillip Division is a strong Division with growth over the last 6 months. I work with a dedicated group of Area Directors that I communicate with often to ensure that they are receiving support and guidance needed. Added to this is my commitment to 'reconnect' with the Division after the 2 years of covid and the prevalence of hybrid meetings. My aim is to visit every club in the Division personally.

### **Promotion of Leadership Development:**

A cornerstone of my contributions to Toastmasters includes the promotion of leadership development through educational initiatives. I have organised and facilitated educational sessions aimed at empowering members with the skills and knowledge necessary for effective leadership roles within the district. I have recorded presentations and presented live the value of taking leadership positions as a vehicle to not only serve Toastmasters, but to grow professionally in skill development. The emphasis on enabling skills developed in Toastmasters leadership to permeate through career pathways.

### **Logistics and Competition Achievement:**

I served as logistics personnel for the 2018 District Conference. Moreover, I participated in the International contest during the conference and secured 3rd place, showcasing my dedication and proficiency in public speaking and my role within the District.

### **Recognition and Awards:**

In recognition of my exemplary contributions, I was honoured as the **Staff Officer of the Year** in 2018-2019 for my role as Lead Trainer. I continued in this capacity and adapted to an online format during the pandemic, serving as a co-lead, thereby ensuring continuity and accessibility of training initiatives.

### **Competitions at District Level:**

I have participated in Toastmasters contests at district level, representing both District 70 and District 64. These competitions have served as platforms for personal growth, skill development, and the opportunity to showcase proficiency in communication and leadership.

### **Achievements in International Contests:**

Within District 70, I have secured 3rd place twice in the International Contest at District, a testament to my dedication and ability to deliver compelling speeches on a competitive stage. Furthermore, my performance extended to District 64, where I achieved 2nd place in the International contest, reflecting consistent excellence across diverse districts.

In addition to the International Contest, I have competed at district level in the Evaluation contest, leveraging analytical skills and constructive feedback to assess and evaluate speeches effectively. While my journey in this category may not have yielded top placements, the experience has been invaluable in refining my evaluation techniques and fostering continuous improvement.

In 2022, I proudly emerged as the District 64 Table Topics Champion, showcasing spontaneity, quick thinking, and eloquence under pressure. Furthermore, I have achieved 2nd place twice in the Humorous Contest at the district level, demonstrating versatility and humour in speech delivery.

In conclusion, my journey in Toastmasters has been marked by a steadfast commitment to leadership, mentorship, and service. Through my roles as a mentor, coach, Area Director, Division Director, and educational promoter, I have endeavoured to empower members, foster growth, and promote excellence within the Toastmasters community. As I continue to lead and inspire, I remain dedicated to the principles of Toastmasters and the transformative power of effective communication and leadership development.

As an aspiring Club Growth Director, there are several compelling reasons why I believe that I should be considered for the role:

**Track Record of Success:** I have a proven track record of success within Toastmasters, demonstrating leadership, dedication, and a commitment to the organisation's values and goals. My past achievements, such as leading teams, mentoring members, and organising successful events, showcase my ability to drive growth and foster positive change within the Toastmasters community.

**Passion for Growth and Development:** My enthusiasm for growth and development within Toastmasters is evident in my active involvement and contributions to the organisation. I have consistently demonstrated a passion for helping others reach their full potential, whether through mentorship, coaching, or organising educational initiatives. My dedication to promoting leadership development and empowering members to achieve their goals aligns closely with the objectives of the Club Growth Director role.

**Strategic Vision and Planning Skills:** As a Club Growth Director, strategic vision and planning skills are essential for identifying opportunities for expansion, developing effective growth strategies, and implementing initiatives to attract and retain members. My ability to think strategically, analyse data, and identify key areas for improvement positions myself as a strong candidate for the role.

**Strong Communication and Interpersonal Skills:** Effective communication and interpersonal skills are critical for building relationships, engaging stakeholders, and inspiring others to action. My ability to communicate effectively, both verbally and written, coupled with my approachable demeanour and collaborative leadership style, enables me to effectively engage with club leaders, members, and district officials to drive growth initiatives forward.

**Commitment to Service and Excellence:** My commitment to service and excellence shines through in my past contributions and achievements within Toastmasters. I have consistently demonstrated a willingness to go above and beyond in my roles, striving for excellence and leading by example. My dedication to the organisation's mission and values makes me a valuable asset to any leadership team.

I believe that my combination of leadership experience, passion for growth and development, strategic planning skills, strong communication abilities, and commitment to service make me a compelling candidate for the role of Club Growth Director. My vision, energy, and dedication to the success of Toastmasters clubs and members make me well-suited to lead growth initiatives and drive positive change within the organisation.

As an Educational Officer, I have had a great deal of experience in developing procedures.

**Curriculum Development Process:**

I have developed standardised procedures for curriculum design, review, and implementation. These procedures outline steps for conducting needs assessments, defining learning objectives, selecting instructional materials, and evaluating curriculum effectiveness.

These procedures ensure that curriculum development processes are systematic, transparent, and evidence-based, fostering continuous improvement and alignment with educational standards and goals.

**Instructional Design and Delivery:**

I have established procedures for instructional design, including the selection of appropriate teaching methods, learning activities, and assessment strategies.

Such procedures guide teachers in creating engaging and effective learning experiences that cater to diverse learner needs, promote active participation, and facilitate meaningful learning outcomes.

**Assessment and Evaluation Frameworks:**

I have developed procedures for assessing student learning and evaluating program outcomes. These procedures include protocols for developing assessment instruments, collecting and analysing data, and using assessment results to inform instructional decision-making and program improvement efforts.

This ensures that assessment practices are fair, valid, and reliable, providing valuable insights into student progress and program effectiveness.

**Quality Assurance and Compliance:**

Establishing procedures for ensuring quality assurance and compliance with regulatory requirements and accreditation standards.

This procedure outlines protocols for conducting program audits, monitoring compliance with established policies and procedures, and implementing corrective actions as needed to address identified deficiencies and mitigate risks.

**Professional Development and Training:**

Procedures for providing professional development and training opportunities to faculty, staff, and administrators are a necessity to ensure understanding and compliance.

Processes for identifying training needs, designing and delivering training programs, and evaluating the impact of professional development initiatives on individual and organisational performance ensure that all objectives and goals are met.

**Stakeholder Communication and Engagement:**

Lastly I have established procedures for communicating with internal and external stakeholders, including students, parents, faculty, industry partners, and regulatory agencies.

These procedures ensure timely and transparent communication, facilitate collaboration and partnership building, and enhance stakeholder engagement in educational planning, decision-making, and evaluation processes.

Reflecting on previous leadership positions I have learned:

**Effective Communication:** Communication is key to successful leadership.

**Building Trust and Relationships:** Trust is the foundation of strong leadership. Building a strong foundation of trust with my team members by being reliable, honest, and supportive.

**Delegation and Empowerment:** I have learned to delegate tasks and empower my team members to take ownership of their responsibilities.

**Adaptability and Resilience:** I have learned to be adaptable and resilient in the face of challenges and uncertainties.

**Strategic Thinking and Decision-Making:** I have needed to be a strategic thinker and decision-maker as these are essential skills for effective leadership.

**Continuous Learning and Improvement:** I have learned that leadership is a journey of continuous learning and improvement. In reflecting on what worked well in previous leadership positions and areas where I can grow and develop further I am continually seeking feedback from colleagues, mentors, and team members to identify opportunities for self-improvement and professional development.

**Empathy and Emotional Intelligence:** This I believe to be the cornerstone of leadership - empathy and emotional intelligence, as being essential for building inclusive and supportive work environments. I try to cultivate empathy, active listening, and awareness of diverse perspectives in my leadership approach.

Relevant work experience and how it relates to Toastmasters and your role as a District leader:

Being an Education Officer in Vocational Education can significantly relate to Toastmasters and your role as a District leader in several ways:

**Curriculum Development:** In Vocational Education, I am involved in designing and implementing educational programs to enhance the skills and knowledge of individuals in specific vocational fields. Similarly, in Toastmasters, as a District leader, developing educational programs, such as speech contests, leadership workshops, and training sessions, to support the growth and development of club members.

**Training and Development:** As an Education Officer, I oversee training initiatives and professional development opportunities for individuals within the vocational education system. This experience translates well into Toastmasters, where I am responsible for organising training sessions, workshops, and seminars to equip club officers and members with the necessary skills and knowledge to succeed in their roles and advance in their personal and professional lives. Added to this, demonstrating the value of Toastmasters in developing new clubs and enhancing existing clubs to grow.

**Assessment and Evaluation:** In both Vocational Education and Toastmasters, assessment and evaluation play vital roles in gauging the progress and proficiency of individuals in their respective fields. As an Education Officer, I am involved in evaluating learning outcomes, assessing the effectiveness of educational programs, and providing feedback to facilitate improvement. Similarly, in Toastmasters, I participate in evaluating speeches, providing constructive feedback, and assessing the performance of club officers and members to help them grow and excel in their communication and leadership skills.

**Leadership and Mentorship:** As a District leader in Toastmasters, I serve as a role model, mentor, and coach to club officers and members, guiding them on their leadership journey and supporting their personal and professional development. My experience as an Education Officer equips me with valuable leadership and mentorship skills that are essential for effectively fulfilling the role as a District leader in Toastmasters.

**Communication and Collaboration:** Both in Vocational Education and Toastmasters, effective communication and collaboration are essential for fostering a supportive learning environment and achieving shared goals. My experience as an Education Officer enables me to communicate effectively with diverse stakeholders, collaborate with team members, and build relationships based on trust and mutual respect, which are critical skills for success as a District leader in Toastmasters.

Being an Education Officer in Vocational Education provides me with valuable skills, experiences, and perspectives that directly relate to the role of Club Growth Director. My expertise in curriculum development, training and development, assessment and evaluation, leadership and mentorship, as well as communication and collaboration, uniquely position me to make significant contributions to the growth and success of Toastmasters clubs and members within your district.

**Curriculum Development:** In vocational education, my experience in strategic planning involves developing curricula that meet the needs of learners and align with industry standards and trends. As an Education Officer I engage in strategic planning to identify key competencies, design learning outcomes, and integrate relevant technologies and pedagogical approaches.

**Resource Allocation:** Strategic planning in vocational education involves allocating resources effectively to support teaching and learning activities. As an Education Officer, I assess funding allocations, staffing needs, and infrastructure requirements to ensure optimal resource utilisation and program sustainability.

**Partnership Development:** Engagement in strategic partnerships with industry stakeholders, educational institutions, and community organisations are vital to enhance vocational education programs. Strategic planning involves identifying potential partners, negotiating agreements, and leveraging resources to expand learning opportunities and facilitate workforce development initiatives.

I have a genuine passion for Toastmasters and believe in its mission of empowering individuals to become effective communicators and leaders. Serving as a District leader would allow me to contribute to the organisation's growth.

I recognize that serving as a District leader provides valuable opportunities for personal growth and development. Through leadership experiences, I can enhance my communication skills, expand my network, and gain insights into effective leadership practices that can benefit me professionally and personally.

I want to make a positive difference in the Toastmasters community by supporting clubs, mentoring members, and fostering a culture of learning and growth. As a District leader, I believe I have the opportunity to inspire others, share my knowledge and expertise, and create meaningful experiences that enrich the Toastmasters experience for all members.

I am motivated by the prospect of positively impacting the lives of others through my leadership efforts. Whether it's cultivating new clubs, helping clubs thrive, guiding individuals on their leadership journey, or promoting diversity and inclusion within the district, I see myself as a catalyst for positive change and transformation within the Toastmasters community.

Serving as a District leader would give me a sense of purpose and fulfilment by contributing time, energy, and talents to a cause I believe in. The opportunity to lead, inspire, and empower others resonates with my values and brings meaning to my involvement in Toastmasters.

Leadership is a skill that can be developed and honed through practice and experience. Serving as a District leader provides a platform for honing these leadership skills, including strategic planning, team building, decision-making, and conflict resolution, which can benefit me in various aspects of both my personal and professional life.

I believe that my experience in commencing the Accredited Speaker program will add value to this opportunity. Having spoken professionally outside of Toastmasters, I feel that I have the experience and the ability to speak with conviction and with authenticity. Understanding the process of the Accredited Speaker program, and belonging to an advanced club solely devoted to becoming an Accredited Speaker, has provided me with skills that I can bring to the District Leadership Team.

Serving in a leadership role allows me to continue the legacy of service and contribute to the ongoing success and sustainability of Toastmasters for future generations of members.

I believe in empowering those without a voice, to strengthen those who feel helpless and to advocate for those who may not have the means to advocate for themselves.



I believe that the major objectives of a Toastmasters District mission typically revolve around supporting clubs and members in achieving their goals, fostering growth and development, and promoting the Toastmasters educational program.

**Supporting Club Excellence:** to support clubs in achieving excellence in their meetings, membership growth, and educational programs.

I would assist through:

- Providing training, and support to club officers to help them effectively manage their clubs.
- Provide for workshops, and educational sessions to enhance club development
- Facilitate communication and collaboration among clubs within the district to share best practices and ideas for club development.

**Member Growth and Retention:** to attract new members to Toastmasters and retain existing members by providing valuable educational experiences and fostering a supportive environment. This is achieved through assisting clubs that are in distress, but also looking for new opportunities to develop clubs.

I would assist through:

- Implementing membership recruitment campaigns and initiatives to attract new members and club formation to Toastmasters clubs.
- Offer educational programs, workshops, and events that cater to the diverse needs and interests of members.

**Leadership Development:** to develop effective leaders within the Toastmasters by providing opportunities for members to develop their leadership skills and experience.

I would assist through:

- Offer leadership training programs, workshops, and seminars to help members develop leadership competencies and abilities.
- Encourage members to take on leadership roles within their clubs, areas, and divisions, and provide support and guidance to help them succeed in their roles.
- Recognize and celebrate the achievements and contributions of members who demonstrate exemplary leadership qualities and commitment to Toastmasters values.

**Educational Achievement:** promoting the Toastmasters educational program and helping members achieve their educational goals.

I would assist through:

- Promote participation in the Toastmasters educational program, including the completion of Competent Communicator (CC) and Competent Leader (CL) designations.
- Provide guidance and support to members in setting and achieving their educational objectives, including advanced designations and leadership awards.
- Organise educational workshops, seminars, and conferences that offer opportunities for members to enhance their communication and leadership skills, gain valuable insights, and learn from experienced speakers and leaders.

# Officer Positions - Feb. 25, 2024

Number	Name	Position	Start Date	End Date
DT-0070	District 0070	Division Director	Jul. 01, 2023	Jun. 30, 2024
CB-00007255	Bossley Park Club	Club President	Jul. 01, 2023	Jun. 30, 2024
CB-00009933	Keystone Speakers	Club Secretary	Jul. 01, 2023	Jun. 30, 2024
CB-01768146	Rhodes Toastmasters	Club VP PR	Jul. 01, 2023	Jun. 30, 2024
CB-01768146	Rhodes Toastmasters	Club President	Jul. 01, 2023	Jun. 30, 2024
CB-01768146	Rhodes Toastmasters	Club VP Education	Jul. 01, 2022	Jun. 30, 2023
CB-00007255	Bossley Park Club	Club VP PR	Jul. 01, 2022	Jun. 30, 2023
CB-00009933	Keystone Speakers	Club Secretary	Jul. 01, 2022	Jun. 30, 2023
CB-01768146	Rhodes Toastmasters	Club President	Jul. 01, 2021	Jun. 30, 2022
CB-00009933	Keystone Speakers	Club Secretary	Jul. 01, 2021	Jun. 30, 2022
CB-00007255	Bossley Park Club	Club Secretary	Jul. 01, 2021	Jun. 30, 2022
CB-01768146	Rhodes Toastmasters	Club President	Jul. 01, 2020	Jun. 30, 2021
CB-01497143	Stage Time! Toastmasters Club	Club President	Jul. 01, 2020	Jun. 30, 2021
CB-01768146	Rhodes Toastmasters	Club VP Education	Jul. 01, 2019	Jun. 30, 2020
CB-01768146	Rhodes Toastmasters	Club Secretary	Jul. 01, 2019	Jun. 30, 2020
CB-00007255	Bossley Park Club	Club President	Jul. 01, 2019	Jun. 30, 2020

Number	Name	Position	Start Date	End Date
CB-01497143	Stage Time! Toastmasters Club	Club Secretary	Jul. 01, 2019	Jun. 30, 2020
CB-01768146	Rhodes Toastmasters	Club VP Education	Jul. 01, 2018	Jun. 30, 2019
CB-01768146	Rhodes Toastmasters	Club Sergeant at Arms	Jul. 01, 2018	Jun. 30, 2019
CB-01497143	Stage Time! Toastmasters Club	Club Secretary	Jul. 01, 2018	Jun. 30, 2019
CB-01768146	Rhodes Toastmasters	Club VP Education	Jul. 01, 2017	Jun. 30, 2018
CB-01768146	Rhodes Toastmasters	Club Sergeant at Arms	Jul. 01, 2017	Jun. 30, 2018
CB-00007255	Bossley Park Club	Club Sergeant at Arms	Jul. 01, 2017	Jun. 30, 2018
CB-01768146	Rhodes Toastmasters	Club VP Education	Jul. 01, 2016	Jun. 30, 2017
CB-01768146	Rhodes Toastmasters	Club President	Jul. 01, 2016	Jun. 30, 2017
CB-00007255	Bossley Park Club	Club VP PR	Jul. 01, 2016	Jun. 30, 2017
CB-01497143	Stage Time! Toastmasters Club	Club President	Jul. 01, 2016	Jun. 30, 2017
CB-01768146	Rhodes Toastmasters	Club VP Education	Feb. 19, 2016	Jun. 30, 2016
CB-00007255	Bossley Park Club	Club VP Education	Jul. 01, 2015	Jun. 30, 2016
DT-0070	District 0070	Area Governor	Jul. 01, 2014	Jun. 30, 2015
CB-00007255	Bossley Park Club	Club VP PR	Aug. 05, 2014	Jun. 30, 2015
CB-00007255	Bossley Park Club	Club VP Education	Jul. 01, 2013	Jun. 30, 2014
CB-00007255	Bossley Park Club	Club President	Jul. 01, 2012	Jun. 30, 2013

Number	Name	Position	Start Date	End Date
CB-00007255	Bossley Park Club	Club VP Membership	Jul. 01, 2010	Jun. 30, 2011